



# Application for Employment

We consider applicants for all positions without discrimination based on race, color, religion, gender, creed, national origin, age, marital or veteran status, disability, or any other legally protected status.

Date of Application: \_\_\_\_\_ Position(s) Applying for or Interested in: \_\_\_\_\_

Location(s) interested in: \_\_\_\_\_ How did you learn about us/Referral source? \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address (optional) \_\_\_\_\_

Have you applied for a position with us before?  No  Yes—Specify date: \_\_\_\_\_

Have you ever been employed with us before?  No  Yes—Specify date/position: \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work:  Full-time  Part-time  Shifts  Overtime/Weekends

Can you travel for work if necessary?  Yes  No  N/A

Do you have a valid driver's license?  Yes  No

Expected Salary / Hourly Wage? \_\_\_\_\_

If you are under the age of 18, do you have a work permit?  Yes  No  N/A

Are you legally permitted to work in the United States?  Yes  No

*NOTE: Proof of eligibility will be required within three working days of employment.*

## Education

	Name / Location	Degree/Major - Course of Study	Years Completed	Diploma Obtained?
High School				
College/Trade School				
College/Trade School				
Other				

Describe any Specialized training, skills, qualifications or activities:

## EMPLOYMENT HISTORY

Employer:	Telephone:	
Address:	Start Date:	End Date:
Job Title / Position Held: Duties/Skills:	Reason for leaving?	
Supervisor's Name:	May we contact employer?	

Employer:	Telephone:	
Address:	Start Date:	End Date:
Job Title / Position Held: Duties/Skills:	Reason for leaving?	
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Employer:	Telephone:	
Address:	Start Date:	End Date:
Job Title / Position Held: Duties/Skills:	Reason for leaving?	
Supervisor's Name:	May we contact employer?	

I certify that the information I have provided is true and complete to the best of my knowledge. I understand that if I am hired, any false or misleading information on this application or in interviews may result in my discharge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I also understand that if I am hired, any employment relationship with Elizabeth is at will, which means the relationship can cease at any time, and I am required to abide by all Elizabeth policies & procedures.

\_\_\_\_\_ Date \_\_\_\_\_ Signature

### FOR OFFICE USE ONLY

Opening available at time of application? _____ No _____ Yes	If yes, specify position _____
Arrange Interview? _____ No _____ Yes	Hold Resume for Future Consideration? _____ No _____ Yes
Remarks:	